

Application for Reinstatement of C.Tech. / C.E.T. Registration

REINSTATEMENT POLICY

1. Reinstatement Within One Year of Cancellation:

After April 1 (or nearest working day), registrants who have been cancelled in the current year and have not paid their annual dues and related late fees must submit an application for reinstatement and pay the current reinstatement fee.

- a. Former R.E.T. registrants approved for reinstatement will be reinstated as C.E.T. as the R.E.T. is no longer offered by ASET.
- b. Registrants who were cancelled for non-payment of dues as a result of exceptional circumstances may be considered by the Registrar for reinstatement if the application for reinstatement is made within one year of cancellation.
- c. Registrants who were cancelled for non-compliance with the CPD program may be considered by the Registrar for reinstatement if the application for reinstatement is made within one year of cancellation and the member provides proof of compliance with CPD requirements.
- d. The join date/certification date for former registrants approved for reinstatement will remain unaffected.

2. Reinstatement After One Year and Within Seven Years of Cancellation:

Applications for reinstatements received after one year and within seven years of cancellation will be reviewed by the ASET Board of Examiners.

- a. Former registrants applying for reinstatement within seven years of cancellation will not be required to resubmit any documents on file with ASET, but must provide an updated resume and a reference(s) attesting to at least one year of current experience (preferably from the applicant's supervisor). At its discretion, the ASET Board of Examiners may request additional evidence of professional currency.
- b. Former C.E.T. and R.E.T. registrants who are not graduates of a two-year technologist diploma program within Alberta or who must demonstrate equivalency must pass ASET's Technologist Certification Exam as a condition of reinstatement, if the exam was not previously completed.
- c. The join date/certification date for former registrants approved for reinstatement will be updated to the date of reinstatement.
- d. Former registrants seeking reinstatement within seven years of cancellation who have never written an ethics exam or who wrote the ASET Ethics Exam (formerly ASET PPE) prior to May 2015 will be required to write the current ASET Ethics Exam as a condition of reinstatement.
 - i. Former registrants who wrote the ASET Ethics Exam after May 2015 or who have written the National Professional Practice Exam (NPPE) will not be required to write the current ASET Ethics Exam as a condition of reinstatement. See Reinstatement [webpage](#) to determine if this is required.
 - ii. This policy also applies to former R.E.T. members seeking reinstatement as a C.E.T.

3. After Seven Years of Cancellation

Former registrants seeking reinstatement more than seven years after cancellation must reapply for certification, including submission of all required documentation, and will be required to rewrite the ASET PPE.

4. A completed reinstatement application will only be reviewed by the ASET Board of Examiners when all the required documentation is received and the applicant has successfully completed the required exam(s).

PERSONAL INFORMATION

First Name _____ Last Name _____

ASET No. _____ Date of Birth (MM/DD/YYYY) _____

HOME ADDRESS

Apt./Suite/Unit _____ Street Address _____
City/Town _____ Prov./Terr. _____ Postal Code _____
Phone Number _____ Email _____

WORK ADDRESS

Employer _____
Apt./Suite/Unit _____ Street Address _____
City/Town _____ Prov./Terr. _____ Postal Code _____
Phone Number _____ Email _____

CORRESPONDENCE PREFERENCES

Please forward all email correspondence to: _____ Home Address _____ Work Address _____

Please forward all mail correspondence to: _____ Home Address _____ Work Address _____

REINSTATEMENT INFORMATION

I am applying for reinstatement as (please select one):

C.Tech. _____ C.E.T. _____

Discipline in which I am seeking reinstatement: _____

I am applying for reinstatement (please select one): *See Reinstatement [webpage](#) for requirement*

Within one year of cancellation for non-payment of dues

Within one year of cancellation for non-compliance with CPD (proof of CPD compliance required)

Within seven years of cancellation (**current resume and reference(s) required, exam(s) may be required**)

PROOF OF CPD COMPLIANCE

If you were cancelled for non-compliance with the ASET CPD Program, you must provide proof of compliance. Once your application for reinstatement has been received, the ASET Regulatory Compliance Manager will contact you with instructions for demonstrating compliance with the program.

PROFESSIONAL CURRENCY REQUIREMENT

All applications for reinstatement received after one year and within seven years of cancellation must be reviewed by the ASET Board of Examiners. You will not be required to resubmit any documentation already on file with ASET, but you must provide an updated resume and a reference(s) attesting to at least one year of current technical experience (preferably from your supervisor).



GOOD CHARACTER QUESTIONNAIRE

Section 13(1)(b) of the ASET Regulation requires that anyone who applies to be enrolled as a regulated member must be of good character and reputation. Please complete the declaration related to demonstration of character and reputation below:

Checking YES to any of the following questions will not necessarily disqualify you from membership in ASET, and you may be contacted by staff to provide further information. A false statement or misrepresentation may disqualify you from registration or initiate a further investigation.

- | | | |
|---|-----|----|
| 1. I have pleaded guilty or I have been found to have committed any of the following (answer "YES" only for conduct for which a pardon has NOT been granted): | Yes | No |
| a. An indictable offense or summary conviction offense under any Act of the Parliament of Canada or any Act in any province of Canada? | Yes | No |
| b. Unprofessional conduct or unskilled practice by any Canadian professional organization or agency? | Yes | No |
| c. Unprofessional conduct or unskilled practice by any other Canadian professional licensing body? | Yes | No |
| d. Negligence due to unskilled practice of engineering or geoscience in a civil action? | Yes | No |
| e. Academic misconduct? | Yes | No |
| 2. I have pleaded guilty, or I have been found to have committed conduct, outside of Canada and similar to any of the conduct described in Question 1 (answer "YES" only for conduct for which a pardon has NOT been granted). | Yes | No |
| 3. I am aware of an investigation or proceedings currently pending against me in respect of conduct described in Question 1 or 2. | Yes | No |
| 4. I have had a civil judgment against me relating to fraud. | Yes | No |
| 5. I have disobeyed an order of a court. | Yes | No |
| 6. I have been, or am currently, the subject of a suspension or undertaking, or have otherwise had restrictions placed upon my practice by a governing body of the applied science and engineering technology profession outside of Alberta. | Yes | No |
| 7. I have been refused registration as a member of any other Canadian applied science and engineering technology licensing body or I have an application for membership that is still pending. | Yes | No |
| 8. There are events, circumstances or conditions, other than those mentioned above that are potentially relevant to my competence to practice applied science and engineering technology, including, without limitation, circumstances relating to chemical or substance abuse. | Yes | No |
| 9. Do you use any other name than what you have indicated on your application? | Yes | No |

If yes, please specify:

DECLARATION

“I certify that the information provided on this form is complete, true, and accurate to the best of my knowledge and that all documentation included in support for my application is authentic. I reaffirm that I will abide by the Engineering and Geoscience Professions Act, ASET Regulation, and ASET Code of Ethics.”

Signature

Date

INSTRUCTIONS: Email the form and if required, resume, to registration@aset.ab.ca for processing.

Reinstatement Within 1 Year of non payment of dues - Complete pages 2-4 only.

Reinstatement Within 1 Year of non payment of dues with CPD - Complete pages 2-4 and provide CPD evidence.

Reinstatement 1-7 Years - Complete pages 2-5 including exam form, provide at least one(1) work related reference (preferably a supervisor) to a minimum of 12 months of recent technical experience, and provide a personal resume.

REFERENCE 1 (Required for 1-7 Years Reinstatement)

REFERENCE 2 (Optional)

Full Name

Full Name

Company

Company

Email

Email

Position

Position

Phone No.

Phone No.

ASET PRIVACY STATEMENT / CONSENT

ASET maintains address information of all members to keep them informed on pertinent issues, to prepare annual invoices, and to verify membership to outside organizations or individuals. ASET ensures that his information is secure and that the privacy of members is respected. On occasion, membership mailing information is made available to suppliers of ASET member benefit programs of other organizations to provide members with information pertinent to their careers. These one-time use agreements are strictly limited by contract for specific, ASET-approved promotions. Member email addresses are never provided to outside organizations or individuals. All personal information you provide is subject to the conditions and protection of the ASET Privacy Policy, which can be viewed online at www.aset.ab.ca.

If you wish to be excluded from such mailings, please contact ASET or check the box below.

Please remove my name from all lists provided to outside organizations for the purpose of marketing ASET member benefit programs or other professional development information.

PAYMENT OF REINSTATEMENT FEE

Please refer to the ASET [website](#) for current information on application fees and membership dues. The payment information will also be used for the exam(s) fee(s) if applicable to your application.

Cheque (Made out to ASET)

VISA

AMEX

Mastercard

Name on Credit Card (Please Print/Type)

Expiry (MM/YY)

Credit Card # (Please Print/Type)

Signature

OFFICE USE ONLY

CPD Evidence Provided

Registrar’s Approval (Under 1 year)

Required to write Certification Exam

Required to write PPE exam

Board Approval Required (1 - 7 years)

PPE Passed Date

Paid Thru Date



ASET Ethics Exam Registration Form

FIRST & LAST NAME:	ASET ID:
EMAIL:	PHONE #:

IMPORTANT NOTICE: Effective January 1, 2026, the ASET Professional Practice exam will only be administered through a virtual proctoring service to ensure fair, accessible testing for all candidates.

CHOOSE EXAM DATE:

<input type="checkbox"/> Jan 12, 2026	Registration Deadline Dec 15, 2025	<input type="checkbox"/> July 13, 2026	Registration Deadline June 15, 2026
<input type="checkbox"/> Feb 9, 2026	Registration Deadline Jan 12, 2026	<input type="checkbox"/> Aug 17 2026	Registration Deadline July 20, 2026
<input type="checkbox"/> Mar 9, 2026	Registration Deadline Feb 9, 2026	<input type="checkbox"/> Sept 14, 2026	Registration Deadline Aug 17, 2026
<input type="checkbox"/> Apr 13, 2026	Registration Deadline Mar 16, 2026	<input type="checkbox"/> Oct 5, 2026	Registration Deadline Sept 7, 2026
<input type="checkbox"/> May 11, 2026	Registration Deadline Apr 13, 2026	<input type="checkbox"/> Nov 2, 2026	Registration Deadline Oct 5, 2026
<input type="checkbox"/> June 8, 2026	Registration Deadline May 11, 2026	<input type="checkbox"/> Dec 7, 2026	Registration Deadline Nov 8, 2026

CONFIRMATION OF EXAM SITTING (TIME AND/OR PHYSICAL LOCATION DETAILS):
 You will receive an email from Meazure Learning to select your booking time **one (1) to two (2) weeks** before the date of your exam which can be expected on the start of the "booking window" found [here](#). If the email cannot be located (check junk mail), please email testingsupport@meazurelearning.com to request that an exam grant email be resent to you.

It is your responsibility to reconfirm your seat prior to the end of the booking window (see [here](#)) including resetting your Meazure Learning User ID password. Valid Government issued photo ID is required to write the exam. This method has specific requirements that must be met:

- A personal computer or laptop with a free-standing or integrated functioning webcam and microphone
 - Tablet, smartphones, or iPads or devices issued by employers are not acceptable devices
- Updated Chrome web browser, with a good stable internet connection – this is the only one used to write exams
- A private, closed room/office with a door – no shared spaces, interruptions of any kind for the duration of the exam.

IMPORTANT: Instructions for compatibility testing are emailed by Meazure Learning before the exam date including resetting the password of your Meazure Learning User ID. When logged into your profile, you must you perform a system check **prior to the exam date** (called Test It Out) to ensure your system meets the [minimum technical requirements](#); additional information can be found [here](#).

EXAM FEE:	Select PAYMENT METHOD:	Name On Credit Card (Please Print/Type):	Expiry Date (MM/YY):
\$240 plus GST = \$252	<input type="checkbox"/> Visa <input type="checkbox"/> AMEX <input type="checkbox"/> Master Card <input type="checkbox"/> Cheque (Made out to ASET)	Credit Card # (Please Print/Type):	Signature:

ASET Exam Information - Rewrite/Rescheduling Policies, Materials, and Results

A. REQUIRED STUDY MATERIAL:

- See ASET Ethics Exam [webpage](#) to download "ASET Ethics Exam Candidate Handbook" to view syllabus, required textbooks /PDFs, legislation guide, and other information. Textbooks can be obtained from Amazon, Kijiji, another ASET applicant, an NPPE candidate or a P.Eng.
- Exam is 110 multiple choice questions (10 questions do not count toward mark), 2.5 hours to write exam.
- Special accommodation requirement is located in handbook noted above * **Must advise ASET 7 weeks prior to exam date ***

B. RESCHEDULE POLICY:

- Contact ASET via exams@aset.ab.ca to reschedule/rewrite your exam. If you wish to reschedule your exam date at any time **after the Registration Deadline (above)**, you will be charged the full exam fee of \$252.

C. REWRITE POLICY: To rewrite the exam, the full exam fee of \$252 is required.

EXAM RESULTS: Results will be sent from Meazure Learning to the applicant via email 2-3 weeks after the exam date.

Return completed form to exams@aset.ab.ca	Date Form Submitted:
---	-----------------------------